

## Rakhine (NFI &) CCCM Cluster Coordination Meeting

**Date:** Wed 8th April, 2015

**Time:** 3:30 PM – 4:45 PM

**Venue:** District Commissioner (DC) Office, District General Administration Department (GAD), Sittwe.

**Participants:** UNHCR CCCM/NFI/Shelter, DRC, LWF, SCI, ICRC, IRC, IOM, OCHA, UNDP, District Commissioner, General Administration Department (GAD), Immigration Department, Fire Service Department, District Medical Department, and District Education Department (21 participants in total)

Agenda item	Discussion	Action/Actor	Due date
<b>Introductory Remarks</b>  <b>a. District Commissioner.</b>  <b>b. CCCM/NFI Cluster Coordinator.</b>	<ul style="list-style-type: none"> <li>District Commissioner (DC) and CCCM/NFI cluster coordinator (CC) chaired the meeting and welcomed to the participants.</li> <li>DC mentioned about the present situation of IDPs and host community especially about dependency and needs to find durable solutions to avoid dependency and to reduce the numbers of IDPs.</li> <li>IDP accurate lists should be entitled every month in the camp but it has some problems to get the real numbers in the camps because of IDPs freedom movement. As discussed with UNHCR, District GAD started in this week to collect the Households and population list in the camps together with Camp Management Committees (CMC).</li> <li>After the exercise/data collection is done, there will be two lists who are real IDPs and who are economic IDPs. Based on the data, analysis process will be followed and will discuss with UNs and other agencies and same as with Rakhine State Government (RSG) what kinds of assistances and activities need to do for those people and DC welcomed the participants' inputs.</li> <li>UNHCR CCCM/NFI CC thanked DC's comments and pointed out that agencies are starting to understand the issue, dependency, which was raised by DC and agencies should to look at the appropriate supports for both communities. That is why, CC suggested to the partners to work closely with the state focal point for specific function of area such as education, health, and social welfare to understand what plan could be.</li> <li>Regarding to the numbers of IDPs, CC had spoken with OCHA and would like to discuss with DC for data collection because data collection style and type are different between the agencies and government.</li> <li>DC explained that they had already distributed data collection formats to the camps and will inform to UNHCR and partners for analysing the data if needed.</li> </ul>		
<b>Emergency assistance arrangements during Thingyan Festival</b>	<ul style="list-style-type: none"> <li>CC asked about the emergency assistance arrangements during Water Festival that the government has in placed in the camps because agencies were going to stop during the festival.</li> <li>For Health services, the two RHCs are available in Thet Kae Pyin and Sin Tet Maw.</li> <li>For fire services department, they stand by for 24 hours.</li> </ul>	CC will collect the	ASAP.

	<ul style="list-style-type: none"> <li>For Emergency Health services/referral, CC will ask to the agencies/partners two contact phone numbers and will share with State Health Department and also will share the partners the three contact numbers from State Health Department (SHD) when the numbers are confirmed which are only for emergency.</li> <li>For the transport of referral patient from camp to RHC, there is an ambulance in Thet Kae Pyin RHC which IDPs can access through CMCs.</li> </ul>	phone numbers and share with (SHD).	
<b>Process/strategy of UN Early Recovery (UNDP).</b>	<ul style="list-style-type: none"> <li>UNDP explained/introduced about the steps and processes of Early Recovery (ER) and the linkage between ER and livelihood development activities in detail with power point presentation.</li> <li>DC suggested focusing on or thinking about economic IDPs and host community while planning ER and livelihood development activities and then humanitarian agencies will focus only on IDPs.</li> <li>ER cluster lead informed that there will be ER network meeting with Planning Minister and will invite to DC for further discussions.</li> </ul>		
<b>Management of Set Yone Su – 1 relocation.</b>	<ul style="list-style-type: none"> <li>CC raised the questions about Set Yone Su – 1 IDPs relocation process to new individual shelters, whether IDPs will need NFIs or not after relocation and the process/procedure and standard of IDPs after they were handed over shelters so that agencies can think about management style or assisting procedures.</li> <li>UNHCR shelter team informed that the 72 shelter constructions are going to finish soon. DC answered that GAD will take over IDPs relocation to new shelters when the construction process is done 100 per cent.</li> <li>DC suggested to distribute NFIs to IDPs after IDPs are relocated to new shelters.</li> <li>DC suggested to discuss at next meeting about standard of IDPs after relocation to new shelters.</li> </ul>		
<b>Roles and responsibilities for contracted activities in and near camps.</b>	<ul style="list-style-type: none"> <li>CC asked about the process of initiating or getting approval for normal procurement procedures because agencies are facing some difficulties with contractors' roles and responsibilities for building some shelters and constructions in and near the camps.</li> <li>DC suggested to inform or to discuss with him before the process do if the agencies see there will be some problems or difficulties and then DC will give some instructions to GAD or respective apartment. Additionally, DC suggested that agencies can go and get some helps at government CMC office which is near Hman Si junction.</li> <li>CC also pointed out that agencies have planning, cooperation and discussion processes.</li> </ul>		
<b>AOB</b>	<ul style="list-style-type: none"> <li>DC asked about food distribution coverage in the camps during the holidays. OCHA replied that WFP will not change their plan normally and according to OCHA knowledge, WFP had already done food distribution for holidays.</li> <li>DC informed to OCHA that they will share the information of Health Education in the schools and awareness raising activities as soon as their plans are set up.</li> </ul>	CC will check with WFP and share to DC.	ASAP.
<b>7. Date/Place/Time for next meeting</b>	UNHCR will share for further information.		ASAP.

**Documents shared in hard copy with the participants at the meeting or in soft copy to all Cluster partners:**

- NFI/CCCM cluster meeting agenda to all participants.